

RMMHA VOLUNTEER POLICY 2026/2027

A) General Requirements

Minimum Volunteer Commitment

Each family must complete volunteer hours per season as follows:

Team-Level Commitment (Mandatory)

- 2 hours minimum for team-level support per athlete in U7 and below
- 4 hours minimum for team-level support per athlete in U9 and above
- Team-level hours are per player
- Team-level hours cannot be bought out

Association-Level Commitment (Per Family)

Families must choose one of the following options:

Option 1 – Volunteer Hours

- 4 hours per family for association-level support (e.g., tournaments, evaluations, association events)

Option 2 – Association Buyout (Opt-Out)

- Pay the Association Volunteer Buyout Fee during registration in lieu of completing association-level hours.
- The buyout amount is set annually by the Executive Board.
- For the 2026–2027 season, the Association Volunteer Buyout Fee is \$300 per family.
- Families selecting this option are not required to complete association-level hours.

Buyout selection and payment must be completed during registration.

Scorekeeping/Timekeeping Requirement

- At least 2 total volunteer hours per family must be completed in scorekeeping and/or timekeeping.
- 1 game = 1 hour (regardless of game length).

- These hours may be completed at either the team or association level.
- Families selecting the association buyout may complete their scorekeeping/timekeeping hours at the team level.

Example

A family with 3 players must complete:

- If all 3 players are in U7 or under: 6 team-level hours (2 per player for each team)
- If all 3 players are in U9 and above: 12 team-level hours (4 per player for each team), plus
- If one player is in U&, one is in U9, and one is in U13: 10 team-level hours (2 for the H division player and 4 per player for the A/C athletes)
- And either:
 - 4 association-level hours
 - OR
 - Pay the \$300 association buyout

At least 2 total hours must be scorekeeping/timekeeping.

Volunteer Roles & Definitions

What qualifies as an association or team-level hour is determined by the RMMHA Executive Board and may change. The latest definitions are available on the RMMHA website and all official sign-up links.

Assignment & Tracking

- Association hours are assigned by the Volunteer Director on behalf of the Executive Board and tracked using SignUp.
- Team hours are assigned by the Team Manager or designate, and tracked using TeamSnap.
- Families selecting the association buyout are not eligible to sign up for association-level volunteer roles for credit in lieu of team level support.

Consequences for Incomplete Hours

Missed Association-Level Hours

- Families who do not complete required association-level hours and did not select the buyout option will be subject to financial penalties (see Section B).

Missed Team-Level Hours

- Team-level hours are mandatory and cannot be bought out.
- Your team may impose additional consequences, including:
 - Requesting a freeze on player eligibility from the RMMHA Board
 - Additional fines
 - Withholding Team Fee refunds

B) Tracking & Deposits

Deposit Requirement

Each family choosing to not pay the upfront Association Volunteer Buyout Fee during registration must submit a volunteer deposit to their Team Manager once team formation is complete.

- The deposit amount is set annually by the Executive Board.
- For the 2026-2027 season, the volunteer deposit is \$300 per family.
- This deposit applies to association-level hours only.
- The deposit cannot be used to opt out of team-level volunteering.

Families may opt out of association-level volunteering only by selecting and paying the separate Association Volunteer Buyout Fee.

Submitting Your Deposit

Submit one cheque per family to your Team Manager after teams have been created.

If you do not submit your deposit:

- You will be invoiced via TeamSnap for an equivalent, non-refundable amount.
- Your athlete(s) will be held off the ice until the invoice has been paid.

Tracking Your Hours

All hours must be recorded by you using:

- SignUp (Association) – Check in upon arrival for your volunteer activity.
- TeamSnap (Team)

If hours are not recorded in these systems, they will not be counted — no exceptions unless prior approval has been arranged with the Volunteer Coordinator.

Appeals

You may appeal a volunteer penalty only if you can demonstrate that your hours were properly logged in the official tracking platform.

What Happens to Forfeited Deposits?

Deposits cashed by RMMHA will be used to:

- Pay for volunteer tracking tools and administrative costs
- Support association events
- Provide financial aid for families in need

Questions?

Email the Volunteer Coordinator at
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