

Check marks define which area of responsibility the volunteering satisfies *RMMHA reserves the right to make changes as necessary* UPDATED FOR 2025-2026 SEASON			
Volunteering Opportunity	Association Level Hours	Team Level Hours	Notes:
			• 4 hours minimum per family for Association Level Hours • • 2 hours minimum per athlete for Team Level Hours • **Each family is required to complete a minimum of 2 games of score/timekeeping for the association or team**
Association/ Tournament Signups - ASSOCIATION/TOURNAMENT OPPORTUNITIES ARE POSTED & TRACKED USING SIGNUP GENIUS EXCLUSIVELY			
Association Leadership Roles			
RMMHA Executive Board Member	Yes	Yes	By election/board appointment only / EXEMPT FROM BOX DUTIES/TOURNAMENT SHIFTS & MINIMUMS
Appointed Role for qualified person	Yes	Yes	By board appointment only / EXEMPT FROM BOX DUTIES/TOURNAMENT SHIFTS & MINIMUMS
RMMHA committee member	Yes	No	By application to the Board
Equipment Tasks			
Equipment Returns	Yes	No	
Jersey Inventory	Yes	No	
Equipment Inventory Helper	Yes	No	
Division Equipment Manager (approved by Equip. Director)	Yes	Yes	Exempt from box duties / tourney shifts including score/ time keeping minimums
Tournaments & Special Events			
Tournament Chairperson	Yes	Yes	Exempt from box duties / tourney shifts including score/ time keeping minimums
Tournament Committee Member	Yes	Yes	Exempt from box duties / tourney shifts including score/ time keeping minimums
Volunteer Appreciation Night Volunteer	Yes	No	
Photo Day Volunteer	Yes	No	
Awards Night Volunteer	Yes	No	
AGM Volunteer	Yes	No	
Special Event Coordinator	Yes	No	Provincials, Scholarship tourneys, Benefits
Special Event Crew Member	Yes	No	Provincials, Scholarship tourneys, Benefits
Evaluations/Tryouts			
Bench helper for evaluations	Yes	No	
On-ice evaluation coaches	Yes	No	
On-ice Moderator	Yes	No	
Residency Check Manager	Yes	No	
Player Check-in Desk	Yes	No	
Volunteer Check-in Desk	Yes	No	
HCSP for evaluations	Yes	No	
Equipment Check Volunteer	Yes	No	
Dressing Room Monitor	Yes	No	
Jersey Wash/Return	Yes	No	
Time-Keeper for Camps/ Pre-Season scrimmages	Yes	No	
Miscellaneous			
Volunteer Program Reconciliation Helper	Yes	No	
Development Session Communicator	Yes	No	
Team Duties (may be amended by Team Mgr) - TEAM MANAGERS TO USE TEAMSAP EXCLUSIVELY FOR ASSIGNING & TRACKING OF TEAM VOLUNTEERING			
Coach	Yes	Yes	Exempt from box duties / tourney shifts including score/ time keeping minimums
Assistant Coach - must be rostered	Yes	Yes	Exempt from box duties / tourney shifts including score/ time keeping minimums
Manager (One only per team)	Yes	Yes	Exempt from box duties / tourney shifts including score/ time keeping minimums
HCSP - must be rostered	No	Yes	Exempt from box duties / tourney shifts including score/ time keeping minimums
On-ice helper - must be rostered (practices)	No	Yes	Will be assigned Regular Game Box Duties / Tourney Shifts by Manager
Team Parent (Parent Aux Committee)	No	Yes	Will be assigned Regular Game Box Duties / Tourney Shifts by Manager
First Aid Attendant	No	Yes	Will be assigned Regular Game Box Duties / Tourney Shifts by Manager
Team Treasurer	No	Yes	Will be assigned Regular Game Box Duties / Tourney Shifts by Manager
Team Equipment Manager	No	Yes	Will be assigned Regular Game Box Duties / Tourney Shifts by Manager
Outreach/Charity Event	No	Yes	Will be assigned Regular Game Box Duties / Tourney Shifts by Manager
Safety Ambassador	No	Yes	Will be assigned Regular Game Box Duties / Tourney Shifts by Manager
Team Attendance Monitor	No	Yes	Will be assigned Regular Game Box Duties / Tourney Shifts by Manager
Team Fundraiser Person	No	Yes	Will be assigned Regular Game Box Duties / Tourney Shifts by Manager
Team Page Manager for Team	No	Yes	Will be assigned Regular Game Box Duties / Tourney Shifts by Manager.
Scheduling Box duties for Team	No	Yes	Will be assigned Regular Game Box Duties / Tourney Shifts by Manager.
Dressing Room Monitor	No	Yes	Will be assigned Regular Game Box Duties / Tourney Shifts by Manager.
Videographer	No	Yes	Will be assigned Regular Game Box Duties / Tourney Shifts by Manager.
Running clock or keeping score at non-Tourney game **	No	Yes	** NOTE: EVERY ATHLETE MUST HAVE A MINIMUM OF TWO GAME SHIFTS OF SCOREKEEPING OR TIMEKEEPING AT THE TEAM AND/OR ASSOCIATION LEVEL This will be tracked using the Team's TeamSnap or the Association's SignUpGenius account. (One game = one hour, regardless of game length) **
Music at non-Tourney game	No	Yes	Will be assigned Regular Game Box Duties / Tourney Shifts by Manager.
Tournament Shifts (may be added to by TD)			
Running clock or keeping score at Home Tourney game **	Yes	No	** NOTE: EVERY ATHLETE MUST HAVE A MINIMUM OF TWO GAME SHIFTS OF SCOREKEEPING OR TIMEKEEPING AT THE TEAM AND/OR ASSOCIATION LEVEL This will be tracked using the Team's TeamSnap or the Association's SignUpGenius account. (One game = one hour, regardless of game length) **
Swag Bag Set up for Home Tourney	Yes	No	
Music at Home Tourney game	Yes	No	Time / Score Keeping are priorities - Music Volunteers may be required to Time / Score Keep to satisfy volunteer commitment
50-50 at Home Tourney	Yes	No	
Raffle Table at Home Tourney	Yes	No	