

Check marks define which area of responsibility the volunteering satisfies *RMMHA reserves the right to make changes as necessary* UPDATED FOR 2025-2026 SEASON			
Volunteering Opportunity	Association Level Hours	Team Level Hours	Notes:
			• 4 hours minimum per family for Association Level Hours • • 2 hours minimum per athlete for Team Level Hours •  <b>**Each family is required to complete a minimum of 2 games of score/timekeeping for the association or team**</b>
<b>Association/ Tournament Signups - ASSOCIATION/TOURNAMENT OPPORTUNITIES ARE POSTED &amp; TRACKED USING SIGNUP GENIUS EXCLUSIVELY</b>			
<b>Association Leadership Roles</b>			
RMMHA Executive Board Member			By election/board appointment only / EXEMPT FROM BOX DUTIES/TOURNAMENT SHIFTS & MINIMUMS
Appointed Role for qualified person			By board appointment only / EXEMPT FROM BOX DUTIES/TOURNAMENT SHIFTS & MINIMUMS
RMMHA committee member			By application to the Board
Equipment Tasks			
Equipment Returns			
Jersey Inventory			
Equipment Inventory Helper			
Division Equipment Manager (approved by Equip. Director)			Exempt from box duties / tourney shifts including score/ time keeping minimums
<b>Tournaments &amp; Special Events</b>			
Tournament Chairperson			Will be assigned Regular Game Box Duties by Manager / EXEMPT FROM TOURNEY SHIFTS (NOT exempt from score/time keeping minimums)
Tournament Committee Member			Will be assigned Regular Game Box Duties / EXEMPT FROM TOURNEY SHIFTS (NOT exempt from score/ time keeping minimums)
Volunteer Appreciation Night Volunteer			
Photo Day Volunteer			
Awards Night Volunteer			
AGM Volunteer			
Special Event Coordinator			Provincials, Scholarship tourneys, Benefits
Special Event Crew Member			Provincials, Scholarship tourneys, Benefits
Evaluations/Tryouts			
Bench helper for evaluations			
On-ice evaluation coaches			
On-ice Moderator			
Residency Check Manager			
Player Check-in Desk			
Volunteer Check-in Desk			
HCSP for evaluations			
Equipment Check Volunteer			
Dressing Room Monitor			
Jersey Wash/Return			
Time-Keeper for Camps/ Pre-Season scrimmages			
Miscellaneous			
Volunteer Program Reconciliation Helper			
Development Session Communicator			
<b>Team Duties (may be amended by Team Mgr) - TEAM MANAGERS TO USE TEAMSNAPEXCLUSIVELY FOR ASSIGNING &amp; TRACKING OF TEAM VOLUNTEERING</b>			
Coach			Exempt from box duties / tourney shifts including score/ time keeping minimums
Assistant Coach - must be rostered			Exempt from box duties / tourney shifts including score/ time keeping minimums
Manager (One only per team)			Exempt from box duties / tourney shifts including score/ time keeping minimums
HCSP - must be rostered			Exempt from box duties / tourney shifts including score/ time keeping minimums
On-ice helper - must be rostered (practices)			Will be assigned Regular Game Box Duties / Tourney Shifts by Manager
Team Parent (Parent Aux Committee)			Will be assigned Regular Game Box Duties / Tourney Shifts by Manager
First Aid Attendant			Will be assigned Regular Game Box Duties / Tourney Shifts by Manager
Team Treasurer			Will be assigned Regular Game Box Duties / Tourney Shifts by Manager
Team Equipment Manager			Will be assigned Regular Game Box Duties / Tourney Shifts by Manager
Outreach/Charity Event			Will be assigned Regular Game Box Duties / Tourney Shifts by Manager
Safety Ambassador			Will be assigned Regular Game Box Duties / Tourney Shifts by Manager
Team Attendance Monitor			Will be assigned Regular Game Box Duties / Tourney Shifts by Manager
Team Fundraiser Person			Will be assigned Regular Game Box Duties / Tourney Shifts by Manager
Team Page Manager for Team			Will be assigned Regular Game Box Duties / Tourney Shifts by Manager
Scheduling Box duties for Team			Will be assigned Regular Game Box Duties / Tourney Shifts by Manager
Dressing Room Monitor			Will be assigned Regular Game Box Duties / Tourney Shifts by Manager
Videographer			Will be assigned Regular Game Box Duties / Tourney Shifts by Manager
Running clock or keeping score at non-Tourney game **			<b>** NOTE: EVERY ATHLETE MUST HAVE A MINIMUM OF TWO GAME SHIFTS OF SCOREKEEPING OR TIMEKEEPING AT THE TEAM AND/OR ASSOCIATION LEVEL</b> This will be tracked using the Team's TeamSnap or the Association's SignUp account. (One game = one hour, regardless of game length) **
Music at non-Tourney game			Will be assigned Regular Game Box Duties / Tourney Shifts by Manager
<b>Tournament Shifts (may be added to by TD)</b>			
Running clock or keeping score at Home Tourney game **			<b>** NOTE: EVERY ATHLETE MUST HAVE A MINIMUM OF TWO GAME SHIFTS OF SCOREKEEPING OR TIMEKEEPING AT THE TEAM AND/OR ASSOCIATION LEVEL</b> This will be tracked using the Team's TeamSnap or the Association's SignUpGenius account. (One game = one hour, regardless of game length) **
Swag Bag Set up for Home Tourney			
Music at Home Tourney game			Time / Score Keeping are priorities - Music Volunteers may be required to Time / Score Keep to satisfy volunteer commitment
50-50 at Home Tourney			
Raffle Table at Home Tourney			