

RMMHA INTERIM BOARD MEETING MINUTES - Date - June 7, 2021

Attendance - Brad, Nick D, Ameila, Peter, Nick DP, Devon, Derek, Dale, Kevin, Sarah, Jim, Kala, Jordan

Time	Item	Item Description
1 mins	1	Motion to start the meeting Motion to start at 6:46 by Nick. Seconded by Amelia. Carried

New Business:

Time	Item	Item Description
20 mins	2	Player Liaison Volunteer Role Presentation made by RMMHA Member Sonia Baines (Family Mediator with the BC Government as a career) facilitated by VP-A Peter. Sonia explained the program that she put together with another volunteer for RMMSA. The short explanation of the program is that it is a trusted parent/advisor role that offers support to any individual player that needs it. The athlete can come forward to the Player Liaison contact with any concerns/issues she has with a coach, another teammate, or parents in a confidential setting and the PL role would work through the issue with the athlete. Nick Davis asked how the program is implemented and Sonia explained that one of the PL volunteers would go to one practice for each team at the start of the year, explain the program and their role, and provide their cell number to the athletes. The athletes are told their conversations are private except in the case where there is a duty to report to authorities. Sonia was asked how many people we would need in that role for 60+ teams and while she didn't have an exact number she believed we would need quite a few people in the role to cover the Association. Peter asked how many athletes were covered in RMMSA and Sonia was unsure of that number. Brad asked how many issues were raised during the last year in RMMSA and Sonia stated it was feast or famine and didn't have the exact number. At this time Sonia walked through an example of an athlete who was not enjoying playing hockey anymore. Jordan asked about the liability and reporting structure to the Association and Sonia advised that it depends on the organization's needs and wants from the program. Sonia suggested doing it by division and that we would need it only in U-11 and older divisions. Sonia was thanked for her presentation with the Board to discuss further moving forward whether the program was a fit
2 mins	3	Motion by Amelia to pay the payables in the amount of \$3445.00. Seconded by Kevin. Carried
15 mins	4	Amelia led a discussion about Board meeting structure and flow and how to make them more efficient for the 13-15 people involved. Topics included: <ul style="list-style-type: none"> • Keeping to the timelines noted for each topic with 80% time devoted to discussion, 20% for the motion, & 10% devoted to voting.

		<ul style="list-style-type: none"> • Everyone to mute at the beginning of the meeting and raise their hand to contribute • All reports submitted to Secretary by Noon on Friday before the meeting • There will be a call for agenda items on wednesday and all agenda items should be submitted by Noon on Friday • Agenda will be sent out by end of day Friday with reports and documents attached so all members can read them and come prepared. • All changes to policy and procedure will be motioned and voted on - not just changed by individuals or a small group of Board members. • No decisions (votes) will be made past 8:45PM of the meeting • Nick Davis suggested a shared meeting folder for all members for documents for the meeting
15 mins	5	Amelia presented a Board flow chart and reporting structure and shared with the Board. It provides a basic organizational structure of how the Board works. Peter stated that it was necessary for the Board members to respect the chain of command and the flow. Dale wants everyone to respect and empower our Division Managers. Dale asked who the GM & Admin position report to and it was stated they report to the president and VP's. Everyone has access to this work in progress and understood the presentation
15 mins	6	<p>Devon explained a new committee that he believes needs to be put together called the Transition Advisory Committee. The purpose of this committee would be to transition a new Board at the start of their year ensuring a knowledge transfer for new Board members and a healthy transition to new positions for existing Board members. It would take advantage of the knowledge and the experience of past leaders and subject matter experts who could also provide background on historical decisions and advise where the pitfalls may lie ahead.</p> <p>Motion - By Devon to have the RMMHA BoD for a Transition Advisory Committee consisting of former Board Member Andrew Koran, former President and current Board Member Dale Lupul, former VP-C Hockey & current Board member Brad Scott, and current VP-H Hockey Devon Sivecki who will chair the committee. Seconded by Peter. Motion carried.</p>
25 mins	7	<p>Committee Formation - there were a number of committees that needed to be filled. Members were added to the following committees:</p> <p>Policy - Sarah added / Eryn added / Jim added Scholarship - Jordan added Finance - Dale off committee Discipline - Devon added / Andrew Koran added as member at large Tournaments - Nick Davis added / Nick Della Peruta added</p>
5 mins	8	Summer Development Refund Policy - tabled to Leadership Group
10 mins	9	Discussion regarding summer development camps being attended by non-RMMHA athletes. Discussion ended up with as long as they were registered for 2021-22 RMMHA hockey season that they could register for summer development. Kala suggested sending out an email to current members advising them to register before it was opened up to all athletes

15 mins	10	<p>Dale raised the idea of supplying RMMHA golf shirts for all Board members, Paid Staff, Division Managers, and A paid coaches. This would provide a united look for meetings and when we are around the rink. Dale stated each golf shirt with logo was approximately \$50.</p> <p>Motion by Dale to purchase 40 RMMHA golf shirts at a cost of \$50 per shirt for a total of \$2000. Seconded by Devon. Carried.</p>
10 mins	11	<p>Peter brought forward the topic of High Performance Coaching Course and the Association paying for all or part of the registration fee for Mike Legg and Martin Hak. Cost of the program is \$1400 for each participant and due to Covid it would be all online and no need for travel and accommodation costs.</p> <p>Topic was tabled for as Jordan was going to check and see if it was full (belief was it was full but was going to check)</p>
15 mins	12	<p>Volunteer Policy discussion led by Nick Davis and Eryn. Program was not reviewed in detail as everyone had the opportunity to review before meeting.</p> <p>Coaches/Managers - exempt from all three volunteer levels Division Directors - exempt from all three levels Board Members - exempt from all three levels</p> <p>Derek inquired about the need for a program like this. Nick Davis discussed that it has previously been reported that there was 80% volunteer rate and 20% of people who did not volunteer. Kala suggested that it was always the same 20% who never volunteered for anything. Jordan offered that this was a very standard program across the industry and Eryn backed that up as it is the program she put together for the Coquitlam Minor Hockey Association.</p> <p>Motion by Nick Davis to implement this program as the RMMHA Volunteer Program. Seconded by Brad. Motion carried.</p>
10 mins	13	<p>Discussion regarding deposit collection and how we would collect jersey and volunteer deposits most effectively in 2021. Concerns over not everyone having cheques versus our ability to collect pre-authorized payment forms versus accessing bank accounts for the deposits.</p> <p>This topic was tabled to provide time to gather more information on possible outcomes.</p>
10 mins	14	<p>Peter had provided three quotes for goaltender equipment from Bill's, Cyclone Taylors, and The Hockey Shop. Quotes were all within \$400 of each other and varied somewhat as to equipment manufacture year. Peter provided that the budget for goaltending gear was \$6000.</p> <p>Motion by Peter to purchase required goaltending gear from Bill's Skate Shop in the amount of \$2545.76. Seconded by Amelia. Motion carried.</p>
2 mins	15	<p>Peter advised the Board that RMMHA was unsuccessful in their bid to host the U-18 Tier 1 Provincials. Cloverdale Minor Hockey was awarded the host role. Peter thanked Jordan for the work on the presentation.</p>
1 min	5	<p>Motion by Nick DP to adjourn meeting at 8:58PM . Seconded by Brad. Motion carried</p>

