

Volunteer Information:

Player Check-in Volunteers

Please arrive at least 30 minutes BEFORE your scheduled volunteer time. This will allow you to be briefed on the registration process and to be ready when players start arriving. It is possible that players may have arrived earlier so you will need to work with the Dressing Room monitors to ensure all players have been checked in with you before going on the ice. During the combine sessions (A Division only) you will be required to provide the players with the tracking bracelet and activate them in the combine software. During the scrimmages you will be required to provide the players with jerseys and record the numbers for the evaluators. Notify Jordan Emmerson of any jersey number changes as quickly as possible, so the evaluation records be updated.

Dressing Room Monitors

Please arrive at least 30 minutes BEFORE your scheduled volunteer time. When you arrive, please see the Player Check-in Volunteers and then make your way to the athletes dressing rooms. The Player Check-in Volunteers may need your assistance to ensure all athletes have been registered before going on the ice. Our role as a volunteer is to ensure the players are treating each other with respect and that we are providing a safe environment for all athletes. Please monitor their behavior in the dressing rooms. When possible, please ensure we adhere to the two deep rule and have two volunteers in the dressing room with the players. Please ensure we are checking on the athletes every few minutes.

Bench Volunteers

There is absolutely no coaching permitted on the bench. Our role is to ensure the players are treating each other with respect and that we are providing a safe environment for all athletes. Bench Volunteers need to monitor athlete behaviour on the bench and that athletes are acting as they would during a normal game, Ice time should be monitored to ensure all athletes receive a fair amount of ice time. **If the Bench Volunteer has an athlete competing the Bench Volunteer MUST be on the opposite team's bench.**

Hockey Canada Safety Person (HCSP) Responsibilities

The role of HCSP is to ensure that all athletes are competing in a safe manner. Upon arrival, check the arena for hazards and safety and report any unsafe conditions to the arena personnel and Jordan Emmerson. While athletes are entering the ice and during warmup check to ensure all are wearing appropriate equipment (including neck guards.) There will be first aid kits located on each bench. If any supplies are used, advise Jordan Emmerson so the kit can be refilled. Injury report forms will be available at the Player Check-In desk. Ensure all injury report forms are completed and forwarded to the RMMHA Risk Manager.

Timekeepers

Scrimmages will have three periods: 2 x 15 minute run time periods and the 3rd period will be equal to whatever time is remaining. U13 teams will need to have a 2 minute shift buzzer. Please assist the coaches and referees to ensure the proper schedule is kept.