



VP of 'A' HOCKEY (DIRECTOR)

SUMMARY:

The VP of 'A' Hockey position is an elected two-year board position (Director) under RMMHA Bylaws. This position is elected by the members into the position (not appointed by the Board of Directors).

KEY ROLE/RESPONSIBILITIES:

- Set Budget
 - Review last season's spending and income and make appropriate changes as deemed necessary
- Coach Selection
 - Search for coach applicants
 - Interview coaches
 - Workout contract details in conjunction with Hiring Committee
- Evaluations – pre work
 - Create the framework and structure for how evals will work in conjunction with GM
 - Analyze/critique/develop our evaluation criteria and procedures
 - Develop schedule in conjunction with GM for athletes and evaluators
- Evaluations – during
 - Coordinate collection and entry of data
 - Monitor evaluators and ask lots of questions regarding how they operate and what they are seeing
 - Coordinate with Communications and VP of Admin to get schedule out to athletes, including updating the website
 - Oversee the formation of teams with GM in conjunction with the evaluators
 - Other day to day functions of the Evaluations
- Committees
 - Sit on appeals committee
 - Sit on discipline committee
- Coaches
 - Liaison between coaches and the association
 - Work with them on player/parent issues
 - Check in regularly on their progress and to see if they have needs/wants/issues
 - Facilitate the AP process between the coaches/managers

- o Maintain contact for greater issues with PCAHA and determine what gets passed onto President
- Scheduling
 - o Work with Ice Coordinator to ensure teams/coaches have adequate ice times to fit their schedules
 - o Help with conflicts and to secure extra ice from time to time
- Development
 - o Work with GM to facilitate the development programs and encourage our teams/coaches to use them
 - o Help identify areas of need with our A teams and way to bring more success
- Managers
 - o Point of contact for A team managers, more often than not acting as a guide to help them contact the right person in the association or PCAHAEvents
 - o Help at jamboree(s), tournaments and U15 showcase