## What's required to be a team volunteer?

Volunteer Roles	How To Use the Clock	CRC (Criminal Record Check/ Vulnerable Persons Check)	Respect In Sport For Activity Leaders	CATT For Coaches (Concussion Awareness Training Tool)	HCSP (Hockey Canada Safety Person)	Your own HCR # (Hockey Canada Registration Number)
	REQUIRED?	REQUIRED?	REQUIRED?	REQUIRED?	REQUIRED?	REQUIRED?
Time Keeper	YES	-	-	-	-	-
Score Keeper	YES	-	-	-	-	-
Athlete Services/ Check In	-	-	-	-	-	-
Dressing Room Attendant	-	YES	YES	YES	-	YES
Bench Monitor	-	YES	YES	YES	-	YES
Safety Person	-	YES	YES	YES	YES	YES
Team Manager	-	YES	YES	YES	-	YES
Treasurer	-	-	-	-	-	-
On Ice Helper	-	YES	YES	-	-	YES
Coach/ Assistant Coach	-	YES	YES	YES	-	YES

## What's involved in getting qualified?

**Step One:** Decide on which Volunteer Role you are interested in doing. If the role requires you to complete a CRC please complete the following form for us so we will link your name to the CRC approval when we receive it. RMMHA Team Official/ Volunteer Role Registration

Required Courses/ Certification	How To Use the Clock	CRC (Criminal Record Check/ Vulnerable Persons Check)	Respect In Sport For Activity Leaders	CATT For Coaches (Concussion Awareness Training Tool)	HCSP (Hockey Canada Safety Person)	
Cost (Keep receipts for team reimbursement)	\$0	\$0	\$40	\$0	\$40	
Time to Complete	5 Minutes	10 Minutes	3 hours approx. (Can be done in small time blocks)	45 Minutes	3-4 hours approx. (Can be done in small time blocks)	
Valid For	Until the clocks are replaced	3 Years	5 Years	Indefinite	3 Years	
How To Complete	How to Run The Clock - Planet Ice  How To Run The Clock - Pitt Meadows	Online Criminal Record Check  Use Access Code: JVW7UXACXN	Respect In Sport (via BC Hockey)	CATT (via BC Hockey)	*Click on Register for a HCSP Clinic at the top of the page*	
HCR # / Forgot Your Hockey Canada Registration Number:	How to Find Your Hockey Canada ID  You will need your own HCR # (not your player's #) to link your certifications to you. You will be prompted to obtain one when registering for Respect In Sport for Activity Leaders.					
Want to Find Your Previous Certifications:	<ul> <li>NEW IN 2021-22: Team officials (Managers, Coaches, &amp; HCSP) must create a Spordle account in order to view their certifications.</li> <li>1. Create/login to a Spordle Account https://account.spordle.com/login</li> <li>2. Go to the Members tab, and click the icon that looks like a person with a + on their head.</li> <li>3. Enter your name and birthdate OR your HCR number, click search.</li> <li>4. When you find yourself, click "link member".</li> <li>5. You will now be able to see your HCR profile in the dashboard under "my members".</li> <li>6. Click on your HCR profile.</li> <li>7. Go to the Qualifications tab to see all your certs and when they expire.</li> <li>NOTES:</li> <li>1. You may see your name twice in the "my members" area on the dashboard to see the certs you MUST select the profile that has the HCR number under it.</li> <li>2. If you are having issues, please clear your cache/cookies and try again.</li> </ul>					