

**RMMHA
EXECUTIVE MEETING MINUTES**

Date: October 16, 2017

Time: 6:45 p.m. – Planet Ice Meeting Room

EXECUTIVE IN ATTENDANCE:

Carolyn Gosling
Scott Falconer
Andrew Koran
Luba Andrews

Ryan Douglas
Laura Shelton
Adam Schwartz
Bonnie Segarty (late)

Excused: Pamela Galvez, Ken Thompson, Derek Bedard, Derek Gullmes, Dave Kallin

James Eccles, Director of Hockey Development, in attendance

QUORUM

1. **Motion** to approve minutes from September 25, 2017 – Adam. Seconded by Laura. **Carried**
2. Photo Day – MRSS Annex will be the venue. Dates are November 18 and 25 (both Saturdays) this year. Bonnie will be the point person for organizing the day.
3. Communications Update – Website is a mess this year – app doesn't seem to be working quite often. As well there are other smaller issues that come up with teams not being able to access things. May need to consider other avenues.
4. Social Media Policy Update – we had a draft policy brought forward at the last meeting but it was tabled. **Motion** to adopt the policy as presented last meeting – Ryan. Seconded by Carolyn. Discussion. **Defeated**. The Leadership Group, along with any other board members who wish to help re-word the policy, will meet before our next board meeting to come up with a revised version.
5. Giants Night – Jenn Peden has taken over doing the Giants Night on Saturday, November 11. Jenn has sent an email out to the teams to get information out.
6. Coach/Manager and Parent Meetings – well attended overall. Carolyn wanted to thank everyone for their assistance through all the meetings with set up, take down, sign in, etc. Scott mentioned that he was disappointed by the lack of support for these various meetings from members of the Board. The same few people showed up to help with all the meetings and others did not show up to any of them. Obviously, there are other conflicts that come up for some of the meetings but maybe not all of them.
7. **Motion** to approve payables of \$170,867.88 for the cheques portion of the payables - Andrew. Seconded by Bonnie. Discussion. **Carried**

Motion to approve payables of \$13,454.78 for the electronic payments portion of the payables – Andrew. Seconded by Carolyn. Discussion. **Carried**

8. Bantam Showcase – We are hosting November 4 and 5 at Planet Ice. PCAHA League Manager suggested finding experienced people to run the clock and we would pay them \$20 per game. We are reimbursed for that expense as well as all the ice times except for our team's home game.
9. Volunteer Hours Tracking – Bonnie will be the person tracking the hours for the association.
10. Laptop for Laura – it would be beneficial for Laura to be given an association laptop for use in her duties as Sponsorship Director and Tournament Coordinator. Approved.
11. Laura – a team has requested permission to have a sponsorship banner prepared to display at their games and they will sell advertisements to go on the banner as a fundraiser for the team to purchase new team jackets or other swag for the kids. At this time, we will tell the team no as we don't think the arenas will allow it. If that changes we will let them know.
12. Referee Cancellation Policy – Andrew would like to prepare a policy to tighten up timelines for teams to need to cancel referees or the team is on the hook to pay for it. Leadership Group will work on the policy before the next board meeting.
13. Practice Ice Cost Recapture – ½ ice versus full ice costs for all age divisions. Andrew wants to be sure that moving into next season that this is taken into account when we budget for the divisions next year. Discussion.
14. Carolyn - EPR has given us their final report with best practices from last season after completing the audit. Andrew and Carolyn will discuss in more detail to implement some of the suggested changes to our accounting practices.
15. Ryan – The 'A' program is dealing with some injuries on Bantam and Midget specifically and it is creating some challenges around AP's and coaches understanding the process.
16. Luba – has a fundraising opportunity for teams – Love That Deal cards.

Meeting went in camera

Meeting went out of camera

17. Scott – we are looking to host 2 Major Midget League games at the beginning of December but it has been a challenge to get the ice secured and all details worked out.

Motion to adjourn – Ryan. Seconded by Bonnie. **Carried**

Meeting adjourned at 8:49 p.m.