

**RMMHA
EXECUTIVE MEETING MINUTES**

Date: August 17, 2015

Time: 6:45 p.m. Planet Ice Meeting Room

EXECUTIVE IN ATTENDANCE:

Carolyn Gosling
Derek Gullmes
Nolan Balatti
Blaine Hallman

Pamela Galvez
Scott Falconer
Angela Schulte
Roxanne Reid (late)

Not in attendance: Tony Coombs, Bruce Vasarhely, Peter Dubinsky, Derek Bedard

QUORUM

1. **Motion** to approve minutes from July 20, 2015 – Derek G. Seconded by Nolan.
Carried
2. Board “work” help and finances – we discussed at the last meeting the possibility of hiring an Administration Assistant, but given our finances we can’t afford to pay for anyone. There is an open Board position and maybe we should seriously look to fill that role with someone in an administrative capacity who can “float” and help with various parts of jobs. Discussion.
3. **Motion** to approve the payables in the amount of \$34,413.32 – Angela. Seconded by Derek G. **Carried**
4. Robert Shantz, our corporate lawyer, passed away last weekend – we will need to transfer our corporate records to another law firm. Carolyn will look into Davis & Co (who drafted our Bylaws previously) and see what their rates are, as well as a couple of other law firms for comparison.
5. Volunteer Policy – currently we require teams to put in 20 hours of volunteer hours at the association level and limit a 10-hour “committee” position to one per team. Do we want to adjust that policy. Discussion. **Motion** that the volunteer policy allows for 2 committee positions to fulfil a team’s 20 hour requirements – Derek G. Seconded by Nolan. **Carried**
6. Policy Manual – **Motion** to approve the Policy Manual with changes as provided – Carolyn. Seconded by Blaine. Discussion. **Carried**
7. Jersey Deposit Cheques – Need to decide on a process on what is best for collecting the jersey cheques. We will keep the policy the same – Managers will continue to collect the cheques and turn them in with the form to the Equipment Managers.

8. Jersey and Equipment Distribution – suggestion was that we treat the equipment distribution like photo day and assign times to each team – one coach or manager is responsible to come and pick up at that time – maybe do an event sign up or something for people to choose a time. Equipment Managers were on board.
9. Goalie Equipment Inventory – it looks like we are low on goalie equipment. An inventory count needs to be done to see exactly how much we have and determine how much we need in case we need to order more. Carolyn will ask the Equipment Managers to do the inventory before our next meeting.
10. 'A' Coach Appointment – **Motion** to appoint Jeff Gushue as Head Coach for Midget A3 Team with a stipend of \$2,000 – Blaine. Seconded by Derek G. **Carried**
11. Nicholas Vance has broken his leg and cannot attend 'A' Evaluations so we have received an email requesting a refund of the 'A' Evaluation Fee. **Motion** to refund the 'A' Evaluation Fee to Grant Vance for Nicholas Vance – Roxanne. Seconded by Blaine. **Carried**
12. We have 2 laptops that are available for Board use. Blaine needs the use of a laptop. Possibly Derek G. as well could use one. We will table until the next meeting to make sure that others don't also want to request use of one of them.
13. Nolan mentioned that Erica Cardas is interested in volunteering as the Peewee Division Manager so he will forward her contact information to Pamela to contact and discuss.

Motion to adjourn – Roxanne. Seconded by Nolan. **Carried**

Meeting adjourned at 9:04 p.m.

Next Board Meeting – Monday, August 31, 2015 at Planet Ice Meeting Room.