

# Ridge Meadows Minor Hockey - Executive Meeting Minutes

February 10th, 2020 / 6:45 pm / Planet Ice Maple Ridge Meeting Room

## EXECUTIVE IN ATTENDANCE:

**In Attendance** - Bonnie, Ryan, Chris M, Rob, Tyler, Brad, Laura, Chris S, Andrew, Adam, Jeff

**Away** - Jen, Stuart

**Guests** -

**Staff** - Dave

## Old Business:

Time	Item	Item Description
2mins	1	Approval of Minutes from the January 27th, 2020 Motion to approve minutes for January 27th 2020 by Andrew seconded by Chris M - Carried
2mins	2	Email Motions - Noted for the minutes - February 6th 2020 <b>motion to purchase two (2) additional sets of "Full Right" blocker and trapper for Novice/Initiation Division on the association credit card for up to a total of \$510.72 by Tyler</b> Seconded: Chris Muc <b>Carried</b>
5mins	3	Policy suggestions from Evelyn - Andrew - Tabled from last meeting The board discussed Evelyn's recommendations and agreed with all except the transfer and recommendation fee. (see below)
15mins	4	Jim Lindsay budget finalized - Laura Laura discussed the budget in detail

## New Business:

Time	Item	Item Description
2mins	1	Approve the payables - Chris S <b>Motion</b> the approve the payables (cheques) for \$107,406.87 from Chris S seconded by Chris M <b>carried</b> <b>Motion</b> to approve the payables (electronic) for \$ 744.00 from Chris S seconded by Tyler <b>Carried</b>
15min	2	Withdrawal/refund - Ryan & Jeff Ryan - Chase Garrett - Refund / Jeff - Cole Holland - Payment Waived Received a cancellation request from Evelyn for Cole Holland, Juvenile C, requesting to waive his final payment installment of \$130: "Cole is on an approved payment plan for his registration fees for Juvenile C with the final installment of \$130 to be paid February 15. Please advise if the Board will approve Cole Holland's cancellation from hockey and have his final payment waived." Cole has issues with his knees, when I asked him for more info this was his response: <b>Motion</b> approve Cole Holland request of a forgive the \$130.00 for the last installment of his payment installment by Jeff seconded by Laura <b>carried</b> <b>Motion</b> to give Chase Garret a refund 25% of the base registration for the 2019/20 season by Ryan seconded by Bonnie <b>carried</b>
15mins	3	Amount of positions and length of terms that will be voted on at the AGM. - Ryan  2020/21 AGM Positions <b>POSITIONS UP FOR ELECTION FOR 2020/21 SEASON:</b>  <i>President (2-year term)                      VP of 'C' Program (2-year term)</i>  <i>4 Directors at Large (2-year terms)    2 Directors at Large (1 year term)</i>  <b>Motion</b> that we have (4) 2yrs Director at large and (2) 1yr Director positions for the 2020/21/22 seasons by Ryan seconded by Bonnie <b>carried</b>

15mins	4	<p>Ref update (evals, program, summer camp) - Andrew</p> <p>34 Refs have done 20 games or more</p> <p>Of the 34 - 10 have no evaluations, 10 have 1 evaluations and 14 have 2 or more</p> <p>Of the 97 evals 8 refs have been evaluated 43 times</p> <p>8 of the 34 have had a grading change this year.</p> <p>New Refs - 76 Shadows have been done with 1st and 2nd year officials</p> <p>10 Development Sessions Completed.</p> <p>Andrew discussed that himself and Dave meeting with Trevor (RIC). Went how the season has gone so far. There are a few gaps that were addressed to Trevor, and he was responsive to the feedback. Trevor has given us his feedback on how the season has gone in his first year.</p>
15mins	5	<p>Budget Request - Ref Rebate Program (\$7k), Ref Development Program \$30k , Goalie Discount Program - \$13k- Andrew</p> <p>The Finance Committee has met and will need to get the Budget ready before the AGM.</p> <p><u>Ref Rebate Program</u></p> <p><b>Motion</b> for the 2020/21 season that we offer our active officials(who have 10games or more) that we give them a rebate on their certifications costs, with input from the RIC by Andrew seconded by Chris - <b>tabled</b></p> <p>Talks around the room about how we can offer different rebates to our Ref program. Incentives to our referees to continue each year.</p> <p><u>Goalie Discount Program-</u></p> <p>Tyler discussed the different options that other associations offer (for example a discount for registration, or free development )</p> <p>Other ideas</p> <ul style="list-style-type: none"> <li>- offer different goalie development choices</li> <li>- re-evaluate the day of the week or times/scheduling issues</li> <li>- re-schedule times for A teams</li> <li>- make a few adjustments to this great program</li> </ul> <p><u>Ref Development Program</u></p> <p>\$22k is request for the season 2020/21</p> <ul style="list-style-type: none"> <li>- Need a breakdown/proposal for 2020/21 with some of our requests season from Trevor</li> <li>- More senior ref's giving feedback</li> <li>- Scheduling touch ups, allow equal games when available</li> <li>- Evaluations need to be better scheduled</li> <li>- More involvement from Trevor in certain areas- with our senior/new refs</li> <li>- Possible more rink appearances</li> </ul> <p><b>Motion</b> to send 6 officials (\$2000.00 total )to the Ref Development program in July 2020 by Andrew seconded by Laura - <b>Tabled</b></p>
25mins	6	<p>Staff Review - All Staff Positions ED, RIC, Lead Developers, Admin Etc - Andrew</p> <p>Andrew spoke about how we need to do reviews of the staff before the new board comes in. Some reviews have been done , but will need some feedback from our board members. Brad will send out the a document for feedback. Continued discussions next meeting</p> <p>Dave L will get the reviews of all staff of RMMHA (other then himself)</p>
5mins	7	<p>Logo Request - BonnieAre we allowed to use the logo in our year end team photo books? Tina Muise Peewee C1</p> <p>Low resolution is just fine to use - Bonnie will send it to her</p>
20mins	8	<p>Volunteer Policy Review - Dave</p>

		<p>Overall we are doing great with our volunteer hours for this past season. Sign up Genius is working great for getting the word out. Having a good culture with volunteering. Creating a great culture to make people want to volunteer as an individual or team.</p> <p>Ideas for prizes</p> <p>Individual - Gift Cards 3 individuals (Keg)= \$100.00 each person or Free Summer Sizzlers</p> <p>Team - 3 team prizes for \$100.00</p> <p><b>Motion</b> to approve 3 team prizes of \$300.00 and 3 individuals of \$100.00 in the form of a Gift cards for RMMHA volunteer hours from the 2019/20 season by Adam seconded by Chris M <b>carried</b></p> <p>AGM prizes</p> <p><b>** 5 Summer Sizzler &amp; 1- 50% discount for registration**</b> for AGM to get members to come to the meeting**</p> <p><b>Motion</b> to approve (5)RMMHA Summer Sizzler Camp admissions and (1) 50% discount on the 2020/21 base registration fee at the 2020 AGM , this will be drawn at the end of the meeting in which you must be present to collect by Adam seconded by Andrew <b>carried</b></p>
10mins	9	<p>NE Chiefs Zone information night - Andrew</p> <p>Discussions around the room on whether we need to give our members information about outside programs. I.e. information sessions for of age players</p> <p>Have a sign up platform from outside groups to come and speak to our families . Q&amp;A format, then have some of our past members speak about their experiences .</p>
15mins	10	<p>Development - most specifically the restructuring of our development team - Ryan</p> <p>Looking at how the year went without having a DOH what worked and what didn't work</p> <ul style="list-style-type: none"> <li>- Do we go a different breakdown of who looks after things</li> <li>- H1-4 - one person</li> <li>- Atom/Bantam - one person</li> <li>- PeeWee/Midget - one person</li> <li>- C Hockey - one person</li> <li>- 3 individuals in total= 300 hours at \$80 per session</li> <li>- Key contact in each area</li> <li>- AP process to more strim lined</li> <li>- Missed continuity abt this year in areas (work on more concepts of instruction)</li> <li>- Seasonal plan</li> <li>- In practice goalie sessions with teams</li> </ul>

Around the room

Dave L - Awards Night committee got together and make sure all board members attend

- Evaluations of C games are going well
- Volunteer is great
- Bantam C Banner Day - hosting this year , PCAHA will be present - Sunday March 8th
- Atom A1 final four hosting this year too - Sunday March 8th
- March 8th most all of our teams will be done for the season

Laura - Giants cheque for 50/50 - RMMHA profits is over \$3000.00 this year, cheque is coming in the mail this week

Chris S-

Voting at the AGM - change the process  
Ballots need to be changed

**9pm Motion to adjourn by Adam seconded by Andrew - carried**

The following suggestions will greatly improve the registration flow and also provide clear information to the membership with respect to payment of their registration fees.

1. Eliminate the Transfer Fee. This serves no other purpose other than a money grab. It is not "work" to approve a transfer for a member who must register with RM and request a transfer to an Academy, Winter Club or Female Association. Was \$390 of revenue this year and this change would streamline the process. Makes sense to me.

2. Eliminate the Provisional Fee. Members who paid this fee may not have been guaranteed a spot even if they paid for it since we did not hold empty spots for every provisional player.

Alternative: Propose a Non-refundable \$150 HOLD Fee. This fee will guarantee placement on a team (not necessarily an 'A' team) until October 14 (or whatever date you choose). In this case, we must have empty spots for these potential returns, and those on a waiting list may be accepted as of October 15. After October 15, registrations will be accepted if there is space available. Members who have paid the Hold Fee will be credited that amount and must immediately pay the July 1 rates including the appropriate evaluation fee if registered to an 'A' team. Payments must be made in full prior to rostering. Further discussion is needed here. This was in place for (1) female athletes registering at RMMHA for Cuda's and trying out for Zone. (2) Athletes trying out for Jr. / Zone etc so we got some sense of who was out there and might come back.

3. Early Bird Discount. There was confusion between the Membership-approved fees and the late fees, and which fee was to be applied in certain circumstances.

Alternative: The Membership-approved fees will be posted in the Fee Table on the website. Any registrations received prior to July 1st will receive an Early Bird discount of \$25 off the posted registration fee, provided they make the minimum payment to confirm their registration. This was our current plan to streamline things.

4. Implement a Registration Confirmation Deposit. Members were registering to receive the discounted fee (prior to July), but they made no payment at all until late in the summer. There is no way to confirm whether they really intend on registering.

Alternative: A minimum deposit of \$250 must be paid to confirm registration. Any registration with no minimum payment made will be cancelled after 14 days. Members registering prior to July 1st must pay the deposit prior to July 1st in order to receive the early bird discount.

Exceptions will only apply for members applying for subsidy. Registration will be cancelled if subsidy applications are not completed and submitted within 14 days of registration.

Juvenile 'A' Players must also pay the minimum deposit to confirm registration. All Juvenile 'A' registration fees will be refunded IN FULL if not selected to the 'A' team if they do not wish to play 'C'.

The registration deposit must also be paid to hold a spot for an injured player. A full refund of this fee will be on a Board-approved basis. This makes sense, this year's payment plans made a huge difference.

5. Policy Manual change: All registration fees must be paid in full by December 15th unless on a pre-approved payment plan authorized by the Treasurer, or a subsidy application is in place. Balances owing after all subsidies have been applied are due in full prior to playoffs. Yup

6. Policy Manual change: Prorated fees confirming the fee rates and dates must be clearly stated, for all registrations, not just returning players with provisional/hold status. In progress.

7. Late fees will continue to be applied at the rate of \$25/month for each month there is an outstanding balance. In addition:

- a. a. Members on a pre-approved PlayPay payment plan will be charged a \$25 late payment fee for any installment(s) that is/are made after the pre-approved scheduled payment date(s).
- b. b. Members on a credit card installment plan will be charged a \$25 late payment fee for any errors in credit card payments that are not corrected within 72 hours.

Logical change to ensure people stay to their commitments. Confirm with Evelyn the amount of admin needed.