



## VP of 'C' HOCKEY (DIRECTOR)

### SUMMARY:

The VP of 'C' Hockey position is an elected two-year board position (Director) under RMMHA Bylaws. This position is elected by the members into the position (not appointed by the Board of Directors).

### KEY ROLE/RESPONSIBILITIES:

- Oversea all matters as they pertain to 'C' hockey including the following board positions:
  - \* Division Directors – H1-4, Atom, PW/B & M/J
  - \* Division Managers
- Coach Selection
  - Search for coach applicants
  - Interview coaches
  - Organize Potential head coaches with assistants
- Evaluations – pre work
  - Create the framework and structure for how C evals will work in conjunction with DHD
  - Analyze/critique/develop our evaluation criteria and procedures
  - Develop schedule in conjunction with DHD/ED for athletes and evaluators
- Evaluations – during
  - Coordinate collection and entry of data
  - Monitor evaluators and ask lots of questions regarding how they operate and what they are seeing
  - Coordinate with Communications and VP of Admin to get schedule out to athletes, including updating the website
  - Oversee the formation of teams with DHD & ED in conjunction with the evaluators
  - Other day to day functions of the Evaluations
- Committees
  - Sit on appeals committee
  - Sit on discipline committee
- Coaches
  - Liaison between coaches and the association
  - Work with them on player/parent issues

- o Check in regularly on their progress and to see if they have needs/wants/issues
  - o Along with VP-A Facilitate the AP process between the coaches/managers
  - o Maintain contact for greater issues with PCAHA and determine what gets passed onto President
- Scheduling
  - o Work with Ice Coordinator to ensure teams/coaches have adequate ice times to fit their schedules
  - o Help with conflicts and to secure extra ice from time to time
- Development
  - o Work with ED & DHD to facilitate the development programs and encourage our teams/coaches to use them
  - o Help identify areas of need with our C teams and way to bring more success
- Managers
  - o Point of contact for C team managers, more often than not acting as a guide to help them contact the right person in the association or PCAHA
- Events