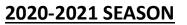


RMMHA ICE POLICY





All teams must supply a **minimum** of two contact names with cell phone numbers and e-mail addresses to the Ice Coordinator. RMMHA must have this information to supply to the arenas in case there is a need to notify teams of last minute changes (eg. power outages or other emergency closures).

Conflicts

Please notify the Ice Coordinator as soon as you are aware of any conflict with your practice or game time. Game conflicts should be reported as soon as possible in order to resolve a new game time for both teams.

The Ice Coordinator does not guarantee resolution of practice time conflicts -- only game conflicts.

Attempts to resolve conflicts with early morning ice times should be done with team managers first. If a team cannot be found that will agree to exchange ice times for any particular week, notify the Ice Coordinator to turn the ice time back in.

When a team trades ice times with another team, notify the Ice Coordinator. We must know which group is using the ice at all times.

Remember that it is <u>each team's responsibility</u> to contact their Division Manager, League Manager, referee scheduler and opposing team to notify them of any change in home game time.

No Shows

All ice times must be fully attended. If any team decides not to use their practice ice time for any particular week, the Ice Coordinator must be notified and the ice time turned back in immediately. A minimum of 48 hours notice is required to turn in any ice time. Failure to do so will result in the team paying for that ice time if it is left empty. Ice time which is poorly attended or any team consistently turning back ice with no valid reason, may result in the loss of the practice time.

Available Ice

All RMMHA teams are allowed to use any open ice slot. Note that as with any ice time, only *insured* RMMHA players *and* team officials are permitted to be on the ice.

Advise the Ice Coordinator if you would like to be placed on a distribution list to be notified by e-mail as soon as any open ice becomes available.

If a team wishes to use an open ice slot, they may do so by directly e-mailing the Ice Coordinator. All requests for extra ice must be done by e-mail. Upon e-mail acceptance of any ice time, your team agrees to use the ice. You may not request the ice time and cancel it later.

It is extremely important to visit the "Ice Information" located on the Managers page to read any information passed on concerning dates, last minute rink changes, schedule changes etc., and avoid confusion or disappointment later on. If, at any time, a team is unsure of instructions, do not hesitate to contact me to clarify. There are some special events such as tournaments, speed skating or figure skating events that could result in your ice times being rescheduled or cancelled. Note that while I will try and offer you an alternate ice time should your normal time be cancelled due to a special event, *it is not guaranteed* that you will receive a replacement ice time.

Last, but not least, it is very important to be organized and look ahead for conflicts. Each team is expected to turn back unusable ice as soon as you know you will not use it. Notify the Ice Coordinator as soon as you are aware of any game conflict. If you are entering a tournament, it is your responsibility to obtain ice <u>well in advance</u> to cover any conflicts that may arise with regular season games scheduled while you are playing in a tournament. There are not a lot of open slots to solve these problems.

Please remember that we have more than 60 teams in this Association and each one is equally important.

For more detailed explanations regarding the RMMHA Ice Policy, please review the list of Frequently Asked Questions.

All requests for ice purchases, conflict rescheduling, and general inquiries must be done by e-mail only: ice@ridgemeadowshockey.com.

Good luck to all teams and have a great season!

Sincerely,

RMMHA Ice Coordinator ice@ridgemeadowshockey.com